



Keller Market House Space Rental Application

134 S. Columbus St.
Lancaster, Ohio 43130

740-277-6305
info@kellermarkethouse.com

Name of Organization: _____

Brief Description of Event: _____

Number of Attendees Expected: (Max 50) _____

Contact Person (Responsible Party): _____

Contact Phone: _____

Contact Email: _____

Address: _____

Date of Event: _____

Event Starting Time: _____ **Event Ending Time:** _____

(Please include all set up and clean up time)

Hours during market open hours: _____ # Event Hours after market hours: _____

Event Total Hours: _____

Please note, during open hours, space is semi-private. Private after hours events incur additional charges.

Rental Rates:

\$50 - up to 2 hours

\$75 - up to 4 hours

\$125 - up to 6 hours

\$150 - 8 hours+

After hours: \$20 per hour additional fee

Total anticipated fee: _____

Will food and beverages be served? _____

If applicable, Name of Caterer: _____

If applicable, Proof of Food License or Permit: _____

How many round tables requested? (each table seats up to 7) _____

How many chairs requested? _____

KMH OFFICE USE

Received by:

Approved by:

Deposit received by:

Balance received by:

Date:

Date:

Date:

Date: